BHAVNA TRUST

JUNIOR & DEGREE COLLEGE OF COMMERCE & SCIENCE

Jain Religious Minority | Affiliated to the University of Mumbai

Accredited "B++" Grade (CGPA 2.89) by NAAC

Plot No. 5,Sunder Baug, Raje Shivaji Chowk,V.N.Purav Marg,Deonar, Mumbai : 400 088 | Maharashtra

Minutes of the IQAC Meeting (2024-25)

The meeting of the IQAC was held on 30th September , 2024 in the IQAC room at 1:40 pm.

The Following Members were present:

S.No	Name	Designation
1.	Dr. Aruna J. Singham	I/C Principal, Chairperson of IQAC
2.	Mr Sandeep Gaikwad	Senior Administrative Officer
3.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member
4.	Asst.Prof.Rupali Sinkar	Coordinator B.Com. M.Com.,Member
5.	Asst. Prof. Roopa R.Kulkarni	Coordinator B.Sc.(IT),Member
6.	Asst.Prof. Shailesh Arondekar	Coordinator BAF,Member
7.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member
8.	Shri Jayantilal Chhadva	Management Representative
9.	Shri Premji Nisar	Industrialist
10.	Dr. Mrs. Pratima Singh	External Expert
11	Dr.Venkat Ramani	External Expert
12.	Mrs. Shushma Kharat	Local Society Nominee
13.	Mrs Ritu Sharma	IQAC Coordinator

Agenda:

1. To read and approve the minutes of an earlier meeting
2. To Review application of UGC 2(f) recognition
3. To review students Result.
4. To review various events conducted.
5. To review about Faculty Exchange Programmes activities.
6. Hosting competitions with various festival themes
7. Implementing activities of the NSS program .
8. Planning a Vijayadashami Puja ceremony.
9. Enhancing the college website.
10. Review on Attendance system
11. Any Other Business with chair permission.

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The IQAC coordinator Asst.Prof. Ritu Sharma welcomed everyone .

Agenda 1 :

IQAC Coordinator read the minutes of last meeting and confirmed with members.

Agenda 2:

The UGC 2(f) application was reviewed, and it was decided to resubmit it. Dr. Aruna J. Singham emphasized the need for improvement in student results, as the current performance was unsatisfactory. An overview of the remedial lectures was discussed, and it was agreed to provide students with notes for some of the more challenging subjects to support their learning. IQAC informed that teachers are working on AQAR

Agenda 3:

Arrange lectures and seminars on diverse subjects, including Environment, Health, and other topics, based on the expressed demand and interests.

Agenda 4:

The decision was made to host festivals-related competitions aimed at strengthening students' connection with religion and traditions, while simultaneously promoting communal harmony. In addition, various other competitions such as quizzes, debates, essay writing, and paper reading were suggested to foster the development of reading and writing skills, as well as enhance students' confidence and public speaking abilities.

Agenda 5:

It was resolved to apply for National institutional Ranking Framework

Agenda 6:

It was unanimously agreed by all departments to actively participate in the NSS (National Service Scheme) program and collaborate on organizing various activities with a focus on anti-drug themes, health check-ups, and blood donation camps.

Agenda 7:

Lecture on Intellectual Property Rights and Gender Equality: It was resolved to organize a lecture on Intellectual Property Rights and promote gender equality.

Agenda 8:

Awareness program on Swachh Bharat Abhiyan: The meeting discussed and resolved to conduct an awareness program on the Swachh Bharat Abhiyan (Clean India Campaign). It was further suggested that each department should organize extension activities to fulfill their social responsibility towards the community.

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Agenda 9:

Garba and Diwali pooja: It was decided to organize Garba (a traditional dance form) and Diwali pooja (worship ceremony) for staff.

Agenda 10:

The college website needs revamping with newly added dynamic features. Principal will call for quotations and as per comparative analysis the best recommended quotation to be forwarded to the Management.

Agenda 11:

In view of – New education Policy, NAAC Guidance Lecture to be organised on 6th December 2024 for all the Staff members.

Agenda 12:

Library Book Bank Facility should be given to the students as our students are not financial good. On 40% payment of book MRP students can keep books for the entire semester.

The Coordinators provided positive feedback on the Card attendance system that was implemented across all streams, including B.Com, B.Sc. IT, BMS, and B.Sc. CS. They expressed satisfaction with the automated nature of the system, highlighting that it not only provided attendance information to parents but also allowed them to monitor their wards' attendance. Moreover, they mentioned that the system facilitated the easy generation of defaulter lists, saving a significant amount of time. Consequently, there has been a noticeable improvement in students' attendance.

In addition, one of the Coordinators suggested considering another vendor for the CARD system, as this new vendor offers more facilities at a comparatively lower cost.

Agenda 13:

To apprise members about various activities/ events .

Dr. Aruna Singham apprised members about various academic and administrative compliances / activities successfully completed by the college. He further elaborated on the curricular, co curricular, extra curricular and sports events for the students . The achievers were felicitated at the hands of dignitaries

Mr Sandeep Gaikwad apprised members about AISHE submission and affiliation Taken for AY 2023-24.

IQAC Coordinator , Asst.Prof. Ritu Sharma apprised the members of the revised NAAC guidelines that includes revised metrics, value added courses, experiential learning etc

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The IQAC (Internal Quality Assurance Cell) coordinator concluded the meeting by expressing gratitude to the management and all members present.

S.No	Name	Designation	Signature
1.	Dr, Aruna J.Singham	I/C Principal, Chairperson of IQAC	
2.	Mr Sandeep Gaikwad	Senior Administrative Officer	
3.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member	
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7.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member	
8	Shri Jayantilal Chhadva	Management Representative	
9.	Shri Premji Nisar	Industrialist	
10.	Miss Manali Pawar	Alumni	
11.	Mr. Kamal Kishor	Student	
12	Dr.Venkat Ramani	External Expert	
13	Dr. Mrs. Pratima Singh	External Expert	
14	Mrs. Shushma Kharat	Local Society Nominee	
15.	Mrs.Ritu Sharma	IQAC Coordinator	

Prepared By/ Verified By

Mrs Ritu Sharma

IQAC Coordinator

IQAC Coordinator

BHAVNA TRUST JUNIOR & DEGREE COLLEGE OF COMMERCE AND SCIENCE

Approved By

Dr Aruna Singham

I/C Principal

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Date15/09/2024

NOTICE OF MEETING

This is to inform all the members of IQAC Committee that the 2nd IQAC meeting for the A.Y 2024-2025 is scheduled to be held on 30th September , 2024 at 1:40 pm in the IQAC room. All the members are requested to kindly make it convenient to attend the meeting.

The agenda for the meeting are:

1. To read and approve the minutes of an earlier meeting
2. To Review application of UGC 2(f) recognition and AQAR Preparation
3. To review students Result.
4. To review various events conducted.
5. To review about Faculty Exchange Programmes activities.
6. Hosting competitions with various festival themes
7. Implementing activities of the NSS program .
8. Planning a Vijayadashami Puja ceremony.
9. Enhancing the college website.
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11. Any Other Business with chair permission.

IQAC Coordinator

Mrs Ritu Sharma

IQAC Coordinator
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I/C Principal

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