BHAVNA TRUST

JUNIOR & DEGREE COLLEGE OF COMMERCE & SCIENCE

Jain Religious Minority | Affiliated to the University of Mumbai

Accredited "B++" Grade (CGPA 2.89) by NAAC

Plot No. 5,Sunder Baug, Raje Shivaji Chowk,V.N.Purav Marg,Deonar, Mumbai : 400 088 | Maharashtra

Minutes of the IQAC Meeting (2024-25)

The meeting of the IQAC was held on 18th June, 2024, in the IQAC room at 11:30 am.

The Following Members were present:

S.No	Name	Designation
1.	Dr. Aruna J. Singham	I/C Principal, Chairperson of IQAC
2.	Mr Sandeep Gaikwad	Senior Administrative Officer
3.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member
4.	Asst. Prof. Roopa R.Kulkarni	Coordinator B.Sc.(IT),Member
5.	Asst.Prof. Shailesh Arondekar	Coordinator BAF ,Member
6.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member
7.	Shri Jayantilal Chhadva	Management Representative
8.	Shri Premji Nisar	Industrialist
9.	Dr. Venkat Ramani	External Expert
10.	Dr. Mrs. Pratima Singh	External Expert
11	Mrs. Shushma Kharat	Local Society Nominee
12	Mrs Ritu Sharma	IQAC Coordinator

Agenda:

1. Confirmation of Minutes of last IQAC meeting.
2. Action Taken Report
3. Review of NAAC Peer Team Recommendation and discussion on implementation
4. To focus on the admission process.
5. Organization of workshops /Seminars to empower faculty and students.
6. Review of Attendance system and website .
7. Enrolment of students in various Co-curricular departments, including NSS, DLLE, Sports, and others.
8. Discussion on Library book bank facility.
9. NEP implementation
10. Any other relevant matters that require discussion with the permission of chair.

The IQAC coordinator Asst.Prof. Ritu Sharma welcomed everyone .

Agenda 1 : IQAC Coordinator read the minutes of the previous meeting and confirmed with members.

Agenda 2:Action Taken Report for A.Y 2023-24 was read and discussed.

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Agenda 3 .

Dr. Aruna J. Singham commended the IQAC Committee for successfully achieving the "B++ Grade." The recommendations provided by the NAAC Peer Team were reviewed, and the committee Planned to implement them.Steps were taken to apply for UGC 2(f) recognition.

Agenda 4.

Dr. Aruna J. Singham mentioned that last year we achieved excellent admissions across all streams in the First Year. This year, we must exert the same level of effort as before to enhance admissions at the college.

Agend 5.

The committee recommended organizing a series of workshops, seminars, and certificate courses as follows for the academic year 2024-2025:

- One certificate course each semester for Commerce, Management, and IT/CS students.
- Two seminars and workshops per semester.
- Two faculty development programs throughout the academic year.

Agenda 6.

Dr. Aruna J. Singham has announced that this year the college will introduce a QR attendance system, and the same vendor will continue for the academic year 2024-2025 but change of website vendor was decided as per the suggestion of members

Agenda 7:

It was decided to strategize for student enrollment in NSS, DLLE, Sports, and other pertinent co-curricular departments.

Agenda 8. It was decided to keep Library book bank facility only for Backward class students

Agenda 9: Discussion took place for NEP Implementation and it was decided that college will follow cluster guidelines .

Agenda 10:

During the meeting, several resolutions and decisions were made concerning various aspects of the academic calendar and events at the college. Here is a summary:

1. The committee resolved to conduct an orientation program tailored for incoming students. The primary objective of this program is to acquaint new students with college coordinators, faculty members, and familiarize them with the institution's rules and regulations.

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2. It was decided that all stakeholders must adhere to the previously established decisions regarding the observance of national and international days/events as per the academic calendar.

3. Faculty members were informed of the requirement to maintain a logbook, which will be reviewed weekly by the Principal. This initiative aims to ensure consistent documentation and accountability among the faculty.4. Academic and Extracurricular Responsibilities: Each department was tasked with organizing both academic and extracurricular activities for the students.

5. Launch of College Magazine: A resolution was unanimously passed to commence the publication of the college magazine.

6. Environmental Conservation Initiative: The NSS Unit, in collaboration with all departments, was assigned the responsibility of organizing a Tree Plantation drive to promote environmental conservation.

7. International Yoga Day Celebration: It was extensively discussed and resolved to organize a Yoga event in commemoration of International Yoga Day.

8. Important Dates Acknowledgment: The significance of upcoming dates, including the 78th Independence Day on August 15, 2024, Teachers' Day on September 5, 2024, and Republic Day on January 26, 2025 was acknowledged, affirming their importance in the college calendar.

The IQAC (Internal Quality Assurance Cell) coordinator concluded the meeting by expressing gratitude to the management and all members present.

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9	Shri Premji Nisar	Industrialist	
10	Miss Manali Pawar	Alumni	
11	Mr. Siddhi Patil	Student	
12	Dr. Venkat Ramani	External Expert	
13	Dr. Mrs. Pratima Singh	External Expert	
14.	Mrs. Shushma Kharat	Local Society Nominee	
15.	Mrs.Ritu Sharma	IQAC Coordinator	

Prepared By/ Verified By

Mrs Ritu Sharma
IQAC Coordinator

IQAC Coordinator
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Approved By

Dr Aruna Singham
I/C Principal

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Date 5-06-2024

NOTICE OF MEETING

This is to inform all the members of IQAC Committee that the first IQAC meeting for the academic year 2024-2025 has been scheduled on June 18th, 2024 at 11:30 am in the IQAC room. We kindly request all members to make arrangements to attend the meeting at their convenience.

The meeting agenda will cover the following topics:

1. To focus on the admission process.
2. Review of NAAC Peer Team Recommendation and discussion on implementation
3. Organization of workshops /Seminars to empower faculty and students.
4. Review of Attendance system and website .
5. Enrolment of students in various Co-curricular departments, including NSS, DLLE, Sports, and others.
6. Discussion on Library book bank facility.
7. NEP implementation
8. Any other relevant matters that require discussion with the permission of chair.

IQAC Coordinator

Mrs Rita Sharma

IQAC Coordinator
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I/C Principal

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