



BHAVNA TRUST

JUNIOR & DEGREE COLLEGE OF COMMERCE & SCIENCE
(AFFILIATED TO THE UNIVERSITY OF MUMBAI)
NAAC ACCREDITED WITH GRADE B++ IN THE FIRST CYCLE

Plot No. 5, Sunder Baug, Raje Shivaji Chowk, V. N. Purav Marg, Deonar, Mumbai - 400 088

DECLARATION UNDER RIGHT TO INFORMATION ACT (RTI)

Statutory Declaration under RTI Act:

Section 4 (1) (b) of RTI Act, 2005 covers the statutory declaration of Bhavna Trust Junior and Degree College of Commerce and Science, Deonar, Mumbai 400088. It covers all the rules and regulations which are implemented by Government of Maharashtra.

Our college is a college of co-education which is registered under Society Act by Government of Maharashtra & affiliated to University of Mumbai. The college has a Governing Body which is approved by Government of Maharashtra. It runs as per rules and regulations made by the Government from time to time.

All the cells of committees of the institution are under statutory bodies and come under section 4 (1) (b) of RTI Act, 2005. The application under the RTI Act along with a postal order/demand draft of Rs.10/- obtained in favour of I/C Principal, Bhavna Trust Junior and Degree College of Commerce and Science may be sent to the public information officer (PIO) or handed over in his office. All information about the college under section 4 (1) (b) of RTI Act 2005 is open for the public and it can be obtained by a citizen of India.

The College has constituted a Right to Information (RTI) Cell.

Members:

1. Dr. Aruna J. Singham, I/C Principal - Appellate Officer
2. Mr. Sandeep Gaikwad, Registrar - Public Information Officer
3. Mr. Sachin Tate - Asst. Public Information Office


I/C PRINCIPAL

**BHAVNA TRUST JUNIOR &
DEGREE COLLEGE OF
COMMERCE AND SCIENCE**

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High Court 20,000 16/238 26 6 2006 C-11

FORM A

APPLICATION FOR SEEKING INFORMATION

(See Rule 5)

Application No.

Details of fee remitted

Mode of remittance:

Date.....

Amount.....

To

The Public Information Officer/
Asst. Public Information Officer,

.....
.....

1. Name of Applicant ..
2. Address for correspondence ..
3. Nature and details of information required ..
4. Indicate whether the applicant is a party to the litigation, if information sought is in respect of a case ..
5. The official who is in custody of the file/matter, if known to the applicant ..

Place:

Date:

Signature of the applicant

For office use

Details of fee remitted for copy of document furnished

No. of pages

Mode of remittance

Amount

Date

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Form - D
APPEAL UNDER SECTION 19 OF THE RIGHT TO INFORMATION ACT, 2005
[See Rule 15(1)]

Appeal No.
(For official use)

To

Appellate Authority
Address:-

: The Registrar General
High Court of Kerala, Ernakulam.

1. Name of the appellant :
2. Address for communication :
3. Name of Public Information Officer and Application No. :
4. Date of submission of application in Form A :
5. Date of rejection of application or 30 days
from submission of Form A is over :
6. Reasons for appeal -
 - (a) No response received in Form B or C within
thirty days of submission of form A :
 - (b) Aggrieved by the response received within
prescribed period (Copy of the reply receipt be attached) :
 - (c) Grounds for appeal :
7. Last date for filing the appeal [See Rule 14(1)(b)] :
8. Particulars of Information
 - (i) Information requested :
 - (ii) Subject :
 - (iii) Period :

Place :
Date :

Signature of Appellant :
E-mail Address, if any :
Telephone No.(Office) :
(Residence) :