



# BHAVNA TRUST

JUNIOR & DEGREE COLLEGE OF COMMERCE & SCIENCE

Affiliated to the University of Mumbai

Plot No. 5, Sunder Baug, Raje Shivaji Chowk, V.N. Purav Marg, Deonar, Mumbai : 400 088 | Maharashtra


Date : 10/12/2019

## NOTICE OF MEETING

This is to inform all the members of IQAC Committee that the 3<sup>rd</sup> IQAC meeting for the A.Y 2019-2020 is scheduled to be held on 21<sup>ST</sup> December, 2019 at 12:30 pm in the IQAC room. All the members are requested to kindly make it convenient to attend the meeting.

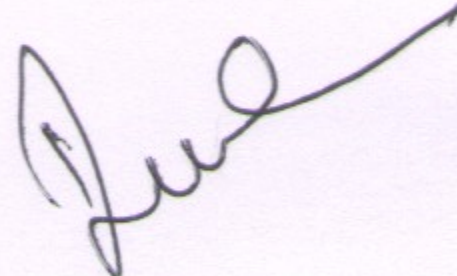
The agenda for the meeting are:

1. Conduct Academic Administrative Audit
2. Organise NSS Camp
3. Conduct Annual Festival "Freak"
4. A.O.B

  
IQAC Coordinator

Prof. Shailesh Arondekar

**IQAC Coordinator  
BHAVNA TRUST JUNIOR  
& DEGREE COLLEGE OF  
COMMERCE AND SCIENCE**



I/C Principal

Mrs. Ritu Sharma

**I/C PRINCIPAL  
BHAVNA TRUST JUNIOR &  
DEGREE COLLEGE OF  
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The meeting of the IQAC was held on 21<sup>st</sup> December, 2019 in the IQAC room at 12:30 pm.

The Following Members were present:

S.No	Name	Designation
1.	Mrs. Ritu Sharma	I/C Principal, Chairperson of IQAC
2.	Mr Sandeep Gaikwad	Senior Administrative Officer
2.	Asst. Prof. Alok Kumar Singh	Coordinator B.Sc.(CS), Member
3.	Asst. Prof. Rupali Sinkar	Coordinator B.Com., Member
4.	Asst. Prof. Roopa R. Kulkarni	Coordinator B.Sc.(IT), Member
5.	Asst. Prof. Pratiksha P. Pawar	Coordinator BMS, Member
6.	Shri Jayantilal Chhadva	Management Representative
7.	Shri Premji Nisar	Industrialist
8.	Asst. Prof. Shailesh Arondekar	IQAC Coordinator

Agenda:

1. Confirmation of Minutes of last IQAC meeting.
2. Conduct Academic Administrative Audit
3. Organise NSS Camp
4. Conduct Annual Festival "Freak"
5. Any other matter.

The IQAC coordinator Asst. Prof. Shailesh Arondekar welcomed everyone.

Agenda 1 :

IQAC Coordinator read the minutes of last meeting and confirmed with members.

Agenda 2.

During the meeting, the following resolutions and discussions also took place:

- Academic Administrative Audit: It was discussed and resolved to conduct an Academic Administrative Audit as one of the quality initiatives by IQAC.
- NSS Camp: It was discussed and resolved to organize an NSS Camp with the aim of developing social and civic responsibility among the students.
- DLLE Department's Activities: The DLLE (Department of Lifelong Learning and Extension) department planned to conduct a food fair activity





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- Events: The meeting resolved to organize various events such as Annual Festival "Freak-20" and Farewell.

- Guest Speakers: It was discussed and resolved to invite guest speakers for the Third Year students to guide students for Final Examination Preparation.

- Communication Skills and Personality Development: All departments agreed to conduct sessions on Communication Skills and Personality Development to enhance students' abilities in these areas.

These resolutions and discussions were recorded in the minutes of the IQAC meeting for further reference and implementation.

The IQAC (Internal Quality Assurance Cell) coordinator concluded the meeting by expressing gratitude to the management and all members present.

S.No	Name	Designation	Signature
1.	Asst.Prof.Ritu Sharma	I/C Principal, Chairperson of IQAC	
2.	Mr Sandeep Gaikwad	Senior Administrative Officer	
2.	Asst.Prof.Alok Kumar Singh	Coordinator B.Sc.(CS),Member	
3.	Asst.Prof.Rupali Sinkar	Coordinator B.Com. M.Com.,Member	
4.	Asst. Prof. Roopa R.Kulkarni	Coordinator B.Sc.(IT),Member	
5.	Asst. Prof. Pratiksha P.Pawar	Coordinator BMS,Member	
6.	Shri Jayantilal Chhadva	Management Representative	
7.	Shri Premji Nisar	Industrialist	
8.	Miss Manali Pawar	Alumni	AB
9.	Mr. Suraj Yadav	Student	AB
10.	Dr. Mrs. Pratima Singh	External Expert	AB
11.	Mrs. Shushma Kharat	Local Society Nominee	AB
12.	Asst.Prof.Shailesh Arondekar	IQAC Coordinator	

Prepared By/ Verified By

Asst. Prof. Shailesh Arondakar

IQAC Coordinator

**IQAC Coordinator**  
**BHAVNA TRUST JUNIOR**  
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Approved By

Mrs. Ritu Sharma  
I/C PRINCIPAL  
BHAVNA TRUST JUNIOR &  
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